



**KANSAS BOARD OF COSMETOLOGY**  
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**Marinello Schools of Beauty  
Student Information**

February 4, 2016

Dear Student:

On Thursday, February 4, 2016, the Kansas Board of Cosmetology was informed that Marinello Schools of Beauty will close their Overland Park, Topeka, Manhattan and Wichita campuses on Friday, February 5, 2016.

The Board will coordinate with Marinello Schools of Beauty representatives, the U.S. Department of Education, National Accrediting Commission of Career Arts & Sciences (NACCAS), and the Kansas Board of Regents to ensure that necessary procedures are followed for students to complete their education. As additional information becomes available, it will be posted to our website.

Included in this packet, you will find information from the Board of Cosmetology, including a list of Kansas schools. The packet also contains documents from Marinello Schools of Beauty, including a copy of the school closure letter and a list of frequently asked questions regarding the closure.

**Closure**

All schools will close on Friday, February 5, 2016.

**Campus Meetings**

On Friday, February 12, 2016, you will be able to attend a meeting with school officials. At the meeting you will be provided with a copy of your transcript (record of student hours) as well as other important materials.

Marinello will offer two different meeting times at each campus. You only need to attend one meeting.

10:00 a.m. – 2:00 p.m.

5:00 p.m. – 7:00 p.m.

If you are not able to attend the meeting, please refer to the student closure letter in this packet for instructions.

**Finding a New School**

Included in this packet is a list of school licensed by the Board. You can contact any of these schools for information on their programs and how to transfer to a new program.

### **Federal Student Aid**

You can discuss your federal student aid options with your prospective school. You can also visit the U.S. Department of Education website at <https://studentaid.ed.gov/sa/>.

### **Student Records**

Marinello enters the hours you earn each month on the Board's school website. Marinello will also report to the Board the total number of hours you earned in their program. Your records will be accessible to your new school through the Board's school website regardless of whether you receive a copy of your transcript (record of student hours) from Marinello.

### **Apprentice Application**

Once you have chosen a new school, you will need to submit a new Apprentice Application to the Board. Your new school will assist you with this process.

#### *Fee*

The application fee is \$15.00.

#### *Enrollment Information - Additional Training*

You will need to include on the form which Marinello school you attended, dates of attendance and hours earned. The school can help you complete this information.

#### *High School Diploma/GED*

If you are unsure if these documents have previously been submitted to the Board, please let your new school know when you are enrolling and they will contact the Board for you.

#### *Name Change*

You do not need to resubmit documentation of a name change if you previously submitted this documentation to the Board. If you are not sure, notify your new school and they will contact the Board. If you have had a name change since you enrolled at Marinello, you will need to provide the Board with a copy of the court document that changed your name.

#### *Felony Convictions*

If you previously reported a felony conviction to the Board and the application was approved, no additional documentation or review is required unless you have received a new felony conviction. However, make sure that the question which asks, "Have you ever been convicted of a felony?" is marked "yes."

### **Testing**

If you have been referred for testing by Marinello, you may still take your examinations. If you have been referred, but have not scheduled your examinations, you can schedule your examinations on the Ergometric's website at [www.cosmetologykansas.com](http://www.cosmetologykansas.com).

### **Out-of-State Training**

Should you choose not to complete your education at a Kansas school and would like to complete your education in another state, you can obtain verification of your training in Kansas from the Board by completing and submitting a [Request for Training Verification](#) Form. **You do not need to complete this form if you will be attending a Kansas school.**

### **Questions**

Students needing additional information from the Kansas Board of Cosmetology may contact the Executive Director, Chiquita Coggs, at [chiquita.coggs@ks.gov](mailto:chiquita.coggs@ks.gov), or by phone at 785-291-3736.

#### **Marinello – Manhattan**

Diane Bruce  
785-776-4794

#### **Marinello – Overland Park**

Monte Schalch  
913-492-4114

#### **Marinello – Topeka**

Colby Terry  
785-267-7701

#### **Marinello – Wichita**

Lori Sisk  
316-681-2288